

Government of the Peoples Republic of Bangladesh

Ministry of Primary and Mass Education

Directorate of Primary Education (DPE)

Section-2, Mirpur, Dhaka-1216

Request for Expressions of Interest (EOI)

Ministry/Division: Ministry of Primary and Mass Education
Agency: Program Director (PEDP4), Directorate of Primary Education (DPE)
Procuring Entity Name: Dr. A F M Manzur Kadir
Procuring Entity Code: Not used at present
Procuring Entity District: Dhaka
Expression of Interest for Selection of: Individual Consultant (National)
Title of Service: Institutional Strengthening and Career Path Specialist
Contract Package No.: SD-102.08
EOI Ref. No.: 38.01.0000.500.07.60.19-1165
Date: 15/05/2019
Procurement Sub-Method: Selection of Individual Consultant (SIC)
Budget and Source of Funds: GOB
Development Partners: WB, ADB, JICA, EU, DFID, DFAT(Aus-AID), UNICEF, GAC(Canada)
Project/ Programme Code: 224237900
Project/Programme Name: Fourth Primary Education Development Program (PEDP4)
EOI Closing Date and Time: 12/06/2019
Place of EOI Submission: Director (Procurement), Directorate of Primary Education (DPE), 7th Floor, Section-2, Mirpur, Dhaka-1216, Bangladesh

Brief Description of Assignment: The Institutional Strengthening and Career Path Specialist will formulate and track the activities related to the administration and development of the primary education system. He will facilitate the implementation progress, identify the weakness or slow progress of any activity, prepare progress charts, track bottlenecks, prepare position papers to overcome slow progress, and consult concerned officials of MoPME, DPE and DPs. He/She will prepare periodic progress reports. As part of his/her assignment he/she will work closely with the Director (Administration) and the Director (Policy and Operation), DPE as well as with the Ministry of Public Administration, National Curriculum and Textbook Board (NCTB), CPEIMU, NAPE and other relevant organizations and agencies of the Government.

Qualification, Experience, Resources and Delivery Capacity Required:

- Master's degree from a recognized university;
- At least 20 years' professional experience in public sector of which at least 5 years should be at policy level;
- Broad and in-depth experience in public administration and familiarity with rules and procedures of Government agencies and bilateral and multilateral development agencies in Bangladesh;
- Experience of successfully managing and implementing activities under development programs, preferably in the primary education sector;
- Experience in managing and developing organisational capacity building plans for the primary education sector under Primary Education Development Program/Programs will be considered an asset;
- Experience of developing and monitoring APA (Annual Performance Agreement) as an expert or focal point pertaining to any division/ministry;
- Experience in designing as Consultant for development partner assisted program/project;
- Sound knowledge of English language (reading, writing, listening and speaking);
- Excellent computer skills.

Other Details (if applicable):

- Interested consultant are invited to provide information with relevant evidence indicating that they are qualified to perform the assignment, Curriculum Vitae, educational qualification certificate, experience certificate, experience in similar assignment, availability etc to be submitted.
- Short listing of individual consultant will be done in according with the procedures set out in the public procurement rules-2008 (PPR 2008) and approved evaluation criteria of the program.
- SRFA will be issued to the short listed individual consultants only.
- Expression of the interest (EOI) shall be submitted in a sealed envelope to the procuring entity (PE).

Name of Official Inviting EOI: Md. Hasan Sarwar
Designation of Official Inviting EOI: Director (Procurement)
Address of Official Inviting EOI: Directorate of Primary Education, Section-2, Mirpur, Dhaka-1216
Contact details of Official Inviting EOI: Phone: +880 2 55074915 E-mail: dirproc@dpe.gov.bd

N.B: The Authority reserves the right to cancel any or all EOIs without assigning any reason whatsoever.

Hasan
15.05.2019

Md. Hasan Sarwar
Director (Procurement)
For
Program Director (PEDP4)
Directorate of Primary Education (DPE)
Section-2, Mirpur, Dhaka-1216