

স্মারক নম্বর : ৩৮.০১.০০০০.০০৫.০৭.৫৮৩.১৭- ৫৫৭

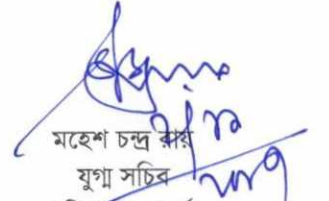
তারিখ : ১৮ কার্তিক ১৪২৪
০২ নভেম্বর ২০১৭

কোটেশন বিজ্ঞপ্তি

তৃতীয় প্রাথমিক শিক্ষা উন্নয়ন কর্মসূচী (পিইডিপি ৩) এর আওতায় প্রশাসন বিভাগের চাহিদা মোতাবেক প্রাথমিক শিক্ষা অধিদপ্তরের অধীন 'প্রাথমিক শিক্ষা সমাপনী পরীক্ষা-২০১৭' এর প্রশ্নপত্র পরিবহনের স্টীলের ট্রাংকে ব্যবহারের জন্য ৩১০০ (তিন হাজার একশত)টি (কম/বেশি হতে পারে) তালা ক্রয়ে আত্মহী সরবরাহকারী প্রতিষ্ঠানের নিকট হতে নিজস্ব প্যাডে সীল মোহরকৃত খামে নিম্নলিখিত শর্ত সাপেক্ষে কোটেশন আহবান করা যাচ্ছে। কোটেশন আগামী ০৭ নভেম্বর ২০১৭ তারিখ বেলা ১২.০০ টার মধ্যে প্রাথমিক শিক্ষা অধিদপ্তরের অর্থ ও সংগ্রহ বিভাগে (৭মতলা) রক্ষিত বাক্সে দাখিল করতে হবে।

শর্তসমূহ :

- ১। আগামী ০৬ নভেম্বর ২০১৭ তারিখ বিকেল ৫.০০টার মধ্যে অর্থ ও সংগ্রহ বিভাগ হতে Price Schedule সংগ্রহ করে পিপিআর-২০০৮ এর নির্দিষ্ট ফরম্যাটে কোটেশন দাখিল করতে হবে।
- ২। সীলমোহরকৃত খামের ওপরে ডান পাশে কোটেশন শব্দটি লিখতে হবে।
- ৩। কোনো কারণ দর্শানো ব্যতিরেকে যে কোন কোটেশন গ্রহণ/বাতিল করার ক্ষমতা কর্তৃপক্ষ সংরক্ষণ করেন।


মহেশ চন্দ্র রায়
যুগ্ম সচিব
পরিচালক (অর্থ)
ফোন : ৫৫০৭৪৯১৪

বিতরণ :

১. নোটিশ বোর্ড, প্রাথমিক শিক্ষা অধিদপ্তর, সেকশন-২, মিরপুর, ঢাকা।
২. প্রাথমিক শিক্ষা অধিদপ্তরের ওয়েব সাইট-www.dpe.gov.bd।
৩. নোটিশ বোর্ড, অর্থ বিভাগ, প্রাথমিক শিক্ষা অধিদপ্তর, সেকশন-২, মিরপুর, ঢাকা।
৪. নোটিশ বোর্ড, বিভাগীয় উপপরিচালক, প্রাথমিক শিক্ষা, ঢাকা বিভাগ, ঢাকা।

অনুলিপি:

১. মহাপরিচালকের ব্যক্তিগত সহকারী, প্রাথমিক শিক্ষা অধিদপ্তর, সেকশন-১, মিরপুর, ঢাকা।
২. সংরক্ষণ নথি।

Government of the People's Republic of Bangladesh
Directorate of Primary Education
Section-2, Mirpur, Dhaka-1216
www.dpe.gov.bd

REQUEST FOR QUOTATION

For

Supply of Lock & Key.

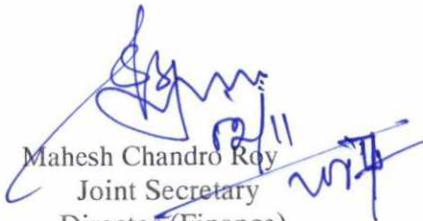
RFQ No. : 38.01.0000.005.07.583.17-

Date : 02 November 2017

Package No. GR 4.01

The request for Quotation (RFQ) for Supply of Lock & Key as shown on the specifications of the Goods required is issued to:

Name of the Quotationer
Address of the Quotationer


Mahesh Chandro Roy
Joint Secretary
Director (Finance)
Phone : 55074914
E-Mail : dirfinancedpe@gmail.com
for
Director General

REQUEST FOR QUOTATION

For

Supply of Lock & Key.

RFQ No. : 38.01.0000.005.07.583.17-

Date : 02 November 2017

Package No. GR 4.01

To

1. The Directorate of Primary Education has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope shall be submitted to the office of the undersigned on or before **12 pm, on 07.11.2017**. The envelope containing the Quotation must be clearly marked "**Quotation for** for Supply of Lock & Key and **DO NOT OPEN** before TEC meeting. Quotations received later than the time specified herein shall not be accepted.
7. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of 10 (ten) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
8. All Quotations must be valid for a period of at least 30 (thirty) days from the closing date of the Quotation.

9. No public opening of Quotations received by the closing date shall be held.
10. Quotationer's rates or prices shall be inclusive of profit and overhead and all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
11. Rates shall be quoted and subsequent payments under this Contract shall be made in Bangladeshi Taka. The price offered by the Quotation, if accepted shall remain fixed for the duration of the Contract.
12. ***Quotation shall have legal capacity to enter into Contract. Quotation, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive.***
13. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
14. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
15. Supply of Lock & Key shall be completed within 03 (three) days from the date of Sample Approval.
16. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.


2/7/17

Mahesh Chandro Roy
Joint Secretary
Director (Finance)
Phone : 55074914
E-Mail : dirfinancedpe@gmail.com
for
Director General

Quotation Submission Letter
[Use Letter-head Pad]

Supply of Lock & Key.

RFQ No. : 38.01.0000.005.07.583.17-

Date : 02 November 2017

Package No. GR 4.01

To:

Director (Finance)
Directorate of Primary Education
Section 2, Mirpur, Dhaka 1216

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Supply of Lock & Key.

The total Price of my/our Quotation is BDT [insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on [insert date]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:



Price Schedule for Goods and Related Services

RFQ No. : 38.01.0000.005.07.583.17-

Date : 02 November 2017

Package No. GR 4.01

Sl. No.	Description of Items	Unit of Measurement	Quantity	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
				In figure	In words	In figure	
1	2	3	4	5	6	7	8
1	Lock & Key	1	3100 Nos.				Central Store, Directorate of Primary Education, Section-2, Mirpur, Dhaka-1216
Directorate of Primary Education, Section 2, Mirpur, Dhaka-1216.							
Delivery : 03 (three) days from date of Sample Approval							
Warranty: None							
Signature of Quotationer with Seal				Date:			
Name of Quotationer							

Note:

1. Col. 1, 2, 3, 4, 5 and 9 to be filled in by the Procuring Entity and Col. 6, 7 & 8 by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.



Technical Specification of Supply of Lock & Key:

- ১। চীনের তৈরী (নির্দেশনা ও নমুনা অনুযায়ী)
- ২। সাইজঃ
 - ক) লম্বা ৩.২ মিলিমিটার (লক হ্যান্ডেল ব্যতিত)
 - খ) চওড়া ৩.২ মিলিমিটার (লক হ্যান্ডেল ব্যতিত)
 - গ) উচ্চতা দুই পার্শে ০.৮ মিলিমিটার,
- ৩। প্রতিটি ভালার সঙ্গে ৩টি করে চাবি সম্বলিত

Note: A sample of trunk available in Administration Division, DPE. Supplied trunk will be as per sample only for getup but goods will be received as per specifications.



Terms and Conditions

for

Supply of Goods and Payment

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects within 03 (three) days from date of Sample Approval in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Challan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. **The Total Contract Price is BDT-----**
12. **The Procuring Entity shall retain or deduct from the Payment at the rate of 5-10% of the contract price as security Deposit and kept it until expiration of the Warranty Period. Supplier may submit a bank guaranty or pay order for the said amount instead of retention money.**
13. The minimum Warranty Period of the Supplies shall be: None. The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
14. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
15. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
16. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.



17. Damage to the Goods shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
18. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
19. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
20. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
 - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
 - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
 - c. fails to perform any other obligation(s) under the Contract.
21. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
22. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

For the Purchaser:	For the Supplier:
Date:	Date: