

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
প্রাথমিক শিক্ষা অধিদপ্তর  
সেকশন ২, মিরপুর, ঢাকা ১২১৬  
www.dpe.gov.bd

স্মারক সংখ্যা- ৩৮.০১.০০০০.০০৫.০৭.০০.৬১৮.১৮- ৬০১১ ;

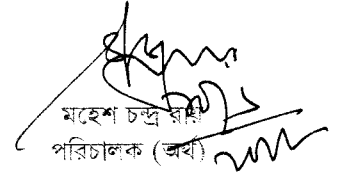
তারিখ : ১০ জুন ২০১৮

## কোটেশন বিজ্ঞপ্তি

পিইডিপি-৩ এর আওতায় নেপ এর জন্য ০৫টি মাল্টিমিডিয়া প্রোজেক্টর ও ০১টি হেভী ডিউটি ফটোকপিয়ার সরবরাহের জন্য আগ্রহী প্রকৃত সরবরাহকারী প্রতিষ্ঠানকে নিজস্ব প্যাডে সীল মোহরকৃত খামে নিম্নলিখিত শর্ত সাপেক্ষে কোটেশন প্রক্রিয়ার অংশগ্রহণের জন্য অনুরোধ করা যাচ্ছে। কোটেশন আগামী ১৪ জুন ২০১৮ তারিখ বেলা ১২.০০ টার মধ্যে প্রাথমিক শিক্ষা অধিদপ্তরের অর্থ ও সংগ্রহ বিভাগে (৭মতলা) রক্ষিত বাক্সে দাখিল করতে হবে।

### শর্তসমূহ :

- ১। আগামী ১২ জুন ২০১৮ তারিখ বিকাল ২.৩০ টার মধ্যে অর্থ ও সংগ্রহ বিভাগ হতে Price Schedule সংগ্রহ করে পিপিআর-২০০৮ এর নির্ধারিত ফরম্যাটে কোটেশন দাখিল করতে হবে।
- ২। সীলমোহরকৃত খামের ওপরে ডান পার্শ্বে কোটেশন শব্দটি লিখতে হবে।
- ৩। কোনো কারণ দর্শানো ব্যতিরেকে যে কোনো কোটেশন গ্রহণ/বাতিল করার ক্ষমতা কর্তৃপক্ষ সংরক্ষণ করেন।

  
মহেশ চন্দ্র  
পরিচালক (অর্থ)

### বিতরণ :

১. সিস্টেম ম্যানেজার, আইএমডি, প্রাথমিক শিক্ষা অধিদপ্তর, সেকশন-২, মিরপুর, ঢাকা (প্রাথমিক শিক্ষা অধিদপ্তরের ওয়েব সাইট- www.dpe.gov.bd- তে প্রকাশের অনুরোধ করা হলো)।
২. বিভাগীয় উপপরিচালক, প্রাথমিক শিক্ষা, ঢাকা বিভাগ, ঢাকা।
৩. সহকারী হিসাবরক্ষণ কর্মকর্তা (সংগ্রহ), সংগ্রহ শাখা, অর্থ ও সংগ্রহ বিভাগ, প্রাথমিক শিক্ষা অধিদপ্তর, সেকশন-২, মিরপুর, ঢাকা (বিজ্ঞপ্তিটি নোটিশ বোর্ডে প্রকাশের অনুরোধ করা হলো)।
৪. নোটিশ বোর্ড, অর্থ বিভাগ, প্রাথমিক শিক্ষা অধিদপ্তর, সেকশন-২, মিরপুর, ঢাকা।
৫. অফিস কপি।

Government of the People's Republic of Bangladesh  
Directorate of Primary Education  
Third Primary Education Development program (PEDP-3)  
Section-2, Mirpur, Dhaka-1216  
www.dpe.gov.bd

**REQUEST FOR QUOTATION**

For

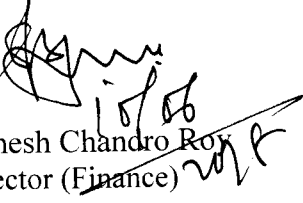
**Supply of Photocopier (Heavy Duty) & Multimedia Projector**

RFQ No: 38.01.0000.005.07.529.17- 3011 ;

Date: 10 June 2018

The request for Quotation (RFQ) for Supply of Photocopier (Heavy Duty) & Multimedia Projector as shown on the Specifications of the Goods required is issued to:

Name of the Tenderer
Address of the Tenderer

  
Mahesh Chandro Roy  
Director (Finance)

Government of the People's Republic of Bangladesh  
Ministry of Primary and Mass Education  
Directorate of Primary Education  
Section 2, Mirpur, Dhaka 1216

## REQUEST FOR QUOTATION

For

### Supply of Photocopier (Heavy Duty) & Multimedia Projector


RFQ No: 38.01.0000.005.07.529.17- 3011 ;

Date: 10 June 2018

To

1. The Directorate of Primary Education has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope shall be submitted to the office of the undersigned on or before 12pm, on 14.06.2018. The envelope containing the Quotation must be clearly marked "Quotation for Supply of Photocopier (Heavy Duty) & Multimedia Projector" and **DO NOT OPEN** before TEC meeting. Quotations received later than the time specified herein shall not be accepted.
7. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of 10 (ten) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.

8. All Quotations must be valid for a period of at least 30 (thirty) days from the closing date of the Quotation.
9. No public opening of Quotations received by the closing date shall be held.
10. Quotationer's rates or prices shall be inclusive of profit and overhead and all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
11. Rates shall be quoted and subsequent payments under this Contract shall be made in Bangladeshi Taka. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
12. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive.
13. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
14. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
15. Sample of Goods shall be submitted to Director (IMD), DPE within 01 (one) day from the date of purchase order for approval and the supply shall be completed within 3 (three) days from the date of final approval.
16. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

  
Mahesh Chandro Roy  
Director (Finance)

Quotation Submission Letter  
[Use Letter-head Pad]

RFQ No: 38.01.0000.005.07.529.17- 3011 ;

Date: 10 June 2018

Package No. GD 705.01

To:

Director (Finance)  
Directorate of Primary Education  
Section 2, Mirpur, Dhaka 1216

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Supply of Photocopier (Heavy Duty) & Multimedia Projector.

The total Price of my/our Quotation is BDT [insert amount both in figure and words]

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on [insert date]

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal  
Date:

## Price Schedule for Goods and Related Services

[Use Letter-head Pad]

RFQ No: 38.01.0000.005.07.529.17-3011;

Date: 10 June 2018

Sl. no.	Package no	Description of Items	Unit of Measurement	Quantity	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words	In figure In words	
1	2	3	4	5	6	7	8	9
1.	GD 705.01	Photocopier (Heavy Duty)	1	1 no.				DG (NAPE), Mymensingh
2.		Multimedia Projector	5	5 nos.				
Total Amount for Supply of Goods and related services (inclusive of VAT and all applicable taxes; see Note 2 below)						In figure		
						In words		
Goods to be supplied to			DG (NAPE), Mymensingh					
Total Amount in Taka (in words)								
Delivery Offered			03 (three) days from date of Work order					
Warranty Provided			None					

[insert number] number corrections made by me/us have been duly initialed in this Price Schedule. My/Our Offer is valid until dd/mm/vy [insert Quotation Validity date].

<b>Signature of Quotationer with Seal</b>  Name of Quotationer	Date:
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**Note:**

1. Col. 1, 2, 3, 4, 5 and 9 to be filled in by the Procuring Entity and Col. 6, 7 & 8 by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

## Specifications of the Goods Required

### Specification of Photocopier (Heavy Duty)

Sl. No.	Item	Required Specifications
1.	Brand	To be mentioned by the bidder
2.	Model	To be mentioned by the bidder
3.	Country of Origin	To be mentioned by the bidder
4.	Country of Manufacturer	To be mentioned by the bidder
5.	Type	Floor Mounted on Wheel Stand
6.	Copying Process	Laser (Indirect Electrostatic Photographic Method)
7.	Capability	Copy, Computer Print, Color Scan
8.	Component	To be mentioned by the bidder
9.	Warm-up time	40 Seconds Maximum
10.	First Copy Time	10 Seconds Maximum
11.	Copy Size	A3 to A5
12.	Paper Input Capacity	Standard 500 Sheet Minimum, Duplex Automatic Document Feeder 100 Sheet Minimum
13.	Acceptable Paper Weights	Minimum 64 to 200 gsm or higher range
14.	Output Capacity	250 Sheet Minimum
15.	Copy Resolution	600x600 dpi Minimum
16.	Printer/Scanner	Built-in Network Printer and Network Color Scanner
17.	Copy/Print Speed	25 Copies Per Minute in A4 Size (Minimum)
18.	Connectivity	USB 2.0, 10/100/1000Base-TX Ethernet
19.	Memory	1 GB Minimum
20.	Hard Disk Drive	160 GB Minimum
21.	Magnification Reduction/Enlargement	Minimum 25-400% (1% Increments) or higher percentage range
22.	Multiple Copying	1 to 999 Copies
23.	Tonner Capacity	Starter Toner 20,000 pages Minimum
24.	Accessories	a) Operation Manual b) Power Cable c) USB Cable (3 Meter) d) Manufacturer Trolley
25.	Manufacturing	Not before 2015
26.	Size	To be mentioned by the bidder
27.	Weight	To be mentioned by the bidder
28.	Warranty	02 (Two) years full warranty or 2,00,000 copies (whichever comes earlier with labor and spare parts)
29.	Others	Supply, Installation, Test and Commission of the Machine, Training of the Operators at site for regular trouble shooting, After sale services of the Machine should be met within one day of the complain

### Specifications for Multimedia Projector:

Sl No.	Item	Required Specification
1.	Brand	Internationally well Reputed Brand to be Mentioned by the Bidder
2.	Model	To be Mentioned by the Bidder
3.	Origin	To be Mentioned by the Bidder
4.	Country of Manufacture	To be quoted by the Bidder
5.	Brightness	3500 Lumens or Higher (Both White and in Color)
6.	Aspect Ratio	4:3, 16:9



<b>Sl No.</b>	<b>Item</b>	<b>Required Specification</b>
7.	Contrast Ratio	Minimum 10,000:1
8.	Display Technology	3LCD
9.	Lens Zoom (Standard)	1.1 : 1 or around
10.	Native Resolution	XGA 1024 x 768
11.	Projection Method	Table top, Option to be used from ceiling
12.	Lamp life	Minimum 5,000 hours in standard mode and minimum 10,000 hours in ECO mode
13.	Projection Distance	3.94 - 32.80 ft (1.2-10 m) or around
14.	Ports	Min 1 USB, 1 HDMI, 1 S-Video (4 pin mini DIN), 1 (RJ45) or wireless
15.	Monitor Output	Yes
16.	Audio Output	3.5 mm stereo mini jack x 1
17.	Projector Control	Projector Keypad, Remote
18.	Noise level	Less than 36 db
19.	Supply Voltage	100-240 Volts at 50-60Hz
20.	Carrying case and Accessories	1. Computer Cable and Power Cable 2. Remote Control with battery 3. Carrying Case with same brand 4. Operation Manual 5. Laser Presenter 6. 25 ft RGB Cable 7. One Industrial Power strip With 25 feet power cable 8. Original Brochure of Product 9. Lens Cap 10. Composite Video cable
21.	Sticker	Permanent Sticker with Logo of Education for all should be pasted on the multimedia body (sample logo and text will be provided by DPE)
22.	Projection Screen	70" x 70" tripod projection Screen with Logo of Education for all should be pasted on the projection screen (sample logo and text will be provided by DPE)
23.	Remote Control	IR remote control
24.	Operating Temperature	41 to 104°F (5 to 40°C), 85% max humidity
25.	Power Supply	AC Input 100-240V, 50-60Hz, auto-switching
26.	Power Consumption	325 Watts max (Bright), 250 Watts (STD), <1 Watt (Standby)
27.	Physical Security	Steel reinforced cable lock slots
28.	Operating Security	Security bar and keypad lock
29.	Fan Noise	36 db in High Brightness, 33 db in Low Brightness



Sl No.	Item	Required Specification
30.	Year of Manufacture	Not before January 2017
31.	Weight	Mention by the bidder
32.	Warranty	Bidder will ensure minimum 3 years warranty
33.	Quality Standard:	Valid CE or FDA certificate of the offered model must be submitted. To verify of the issuer of this certificate, please provide e-mail, fax, and telephone no. of the issuer.
<b>Other Important Issues:</b>		
34.	Issue -1	Original brochure, Projector will pack in a single box and Client will open the box first time in Bangladesh. If vendor needs more than three weeks for repair then they must provide backup Projector with same specifications.
35.	Issue -2	The Vendor should have offices or service agencies in divisional level to meet warranty claim at district level. List of the offices and/or service agencies with address and contact number should be submitted.
36.	Issue -3	Every Parts of the system should have its trademark of manufacturing identification on the respective product and verified from manufacture website.
37.	Issue -4	ISO certificate for manufacturer and FCC Class B certificate for the offered product

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Specifications and Standards mentioned hereinabove

<b>Signature of Quotationer with Seal</b>	Date: dd/mm/yy
Name of Quotationer	

**Note:**

1. Specifications are to be filled in by the Procuring Entity. A set of precise and clear specifications is a pre-requisite for Quotations to respond realistically and competitively to the requirements of the Procuring Entity. In the context of competitive Quotations, the specifications shall be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the Goods and related services to be procured. The specifications should require that all items, materials and accessories to be included or incorporated in the Goods be new, unused and of most recent or current models, and that they include or incorporate all recent improvements in design and materials.
2. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make/model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature/ brochures for the listed items.
3. Quotationers are requested to inspect the sample, available to Assistant Director (General), Administrative division, DPE.



**Terms and Conditions**  
**for**  
**Supply of Goods and Payment**

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects within 03 (three) days from date of receiving the Print order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Challan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The Total Contract Price is BDT-----
12. **The Procuring Entity shall retain or deduct from the Payment at the rate of 5-10% of the contract price as security Deposit and kept it until expiration of the Warranty Period. Supplier may submit a bank guaranty or pay order for the said amount instead of retention money-None.**
13. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
14. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
15. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.
16. Damage to the Goods shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.



17. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
18. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
19. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
  - a. fails to deliver Goods and related services as per Delivery Schedule and Specifications.
  - b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
  - c. fails to perform any other obligation(s) under the Contract.
20. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
21. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

For the Purchaser:	For the Supplier:
Date:	Date:

