

Government of the Peoples Republic of Bangladesh

Ministry of Primary and Mass Education

Directorate of Primary Education (DPE)

Section-2, Mirpur, Dhaka-1216

**Request for Expressions of Interest (EoI)**

**Ministry/Division:** Ministry of Primary and Mass Education  
**Agency:** Program Director (PEDP4), Directorate of Primary Education (DPE)  
**Procuring Entity Name:** Dr. A F M Manzur Kadir  
**Procuring Entity Code:** Not used at present  
**Procuring Entity District:** Dhaka  
**Expression of Interest for Selection of:** Individual Consultant (National)  
**Title of Service:** Financial Management Specialist  
**Contract Package No:** SD-102.07  
**EoI Ref. No.:** 38.01.0000.500.07.57.19-1163  
**Date:** 15/05 /2019  
**Procurement Sub-Method:** Selection of Individual Consultants (SIC)  
**Budget and Source of Funds:** GOB  
**Development Partners:** WB, ADB, JICA, EU, DFID, DFAT(Aus-AID), UNICEF, GAC(Canada)  
**Project/ Programme Code:** 224237900  
**Project/Programme Name:** Fourth Primary Education Development Program (PEDP4)  
**EoI Closing Date and Time:** 09/06/2019

**Brief Description of Assignment:** The Financial Management Specialist will be based in DPE. The specialist will provide support to Director, Finance and his officials for establishing a sound financial management system. In addition, he/she will assist the DPE officials in preparing annual operational plan (AOP), MTBF and ADP budget, and reviewing different reports /documents relating to MTR, JARM, JCM, PSC, PIC, PCU meetings, etc. The specialist will also assist the Program Coordination Specialist for preparation of reports, and monitoring and reviewing progress of implementation of the Program under the overall guidance and supervision of ADG (PEDP4).

The Financial Management Specialist shall have the following qualifications and experience:

- Master's degree from a recognized university;
- Any professional degree related to Finance/Accounts/MBA will be an added advantage;
- At least 12 years' experience in financial management/budgeting in public sector especially in GOB's financial management;
- Experience as Consultant/Specialist/Adviser will be considered as an added advantage;
- Familiar with the financial and budgeting rules and procedures of the Government and bilateral and multilateral development agencies in Bangladesh;
- Strong presentation skill; excellent computer skills including word processing, spreadsheet programs and database management;

**Qualification, Experience, Resources and Delivery Capacity Required:**

**Other Details (if applicable):**

- Interested consultant are invited to provide information with relevant evidence indicating that they are qualified to perform the assignment, Curriculum Vitae, educational qualification certificate, experience certificate, experience in similar assignment to be submitted.
- Short listing of individual consultant will be done in according with the procedures set out in the public procurement rules-2008 (PPR 2008) and approved evaluation criteria of the program.
- SRFA will be issued to the short listed individual consultants only.
- Expression of the interest (EoI) shall be submitted in a sealed envelope to the procuring entity (PE).

**Name of Official Inviting EoI:** Md. Hasan Sarwar  
**Designation of Official Inviting EoI:** Director (Procurement)  
**Address of Official Inviting EoI:** Directorate of Primary Education (DPE), Section-2, Mirpur, Dhaka-1216  
**Contact details of Official Inviting EoI:** Phone: +880 2 55074915 E-mail: dirproc@dpe.gov.bd

N.B: The Authority reserves the right to cancel any or all EOIs without assigning any reason whatsoever.

*Hasan*  
15.05.2019

Md. Hasan Sarwar  
Director (Procurement)

For

Program Director (PEDP4)  
Directorate of Primary Education (DPE)  
Section-2, Mirpur, Dhaka-1216